

FONTANA UNIFIED SCHOOL DISTRICT  
[www.fusd.net](http://www.fusd.net)

A. LITIGATION MATTERS

With respect to every item of business to be discussed in Closed Session pursuant to Government Code §54956.9:

1. Conference with Legal Counsel  
Anticipated Litigation: one potential case

B. LIABILITY CLAIMS

With respect to every item of business to be discussed in a

7

i

Won

E. STUDENT MATTERS

With respect to every item of business to be discussed in Closed Session pursuant to Education Code 48900, et seq.:

5. Consideration of Student Discipline

OPEN SESSION

IV REPORT OUT FROM CLOSED SESSION

V PLEDGE OF ALLEGIANCE

VI MINUTES OF PREVIOUS MEETING  
(Corrections, Deletions, Additions, Approval)

6. The Superintendent recommends that the Board of Education approve the October 20, 2010 meeting minutes (Ref. A). DISCUSSION

Motion made by \_\_\_\_ seconded by \_\_\_\_ vote \_\_\_\_

Speakers are cautioned that under California law no person is immune from liability for making intentionally false or defamatory comments regarding any person simply because those comments are made at a public meeting.

X BARGAINING UNIT REPRESENTATIVES COMMENTS

XI DISCUSSION/ACTION SESSION

Each district division with items for Board action, first reading, and second reading are listed in this section of the agenda. An individual motion will be taken on each item. Agenda materials that have been distributed to the Board less than 72 hours before each meeting will be available for public inspection at the address listed on the first page of this agenda during regular business hours, 8:00 a.m. to 5:00 p.m. Monday through Friday (holidays excepted).

A. INSTRUCTIONAL SERVICES

8. Approve Contracts (Ref. B - E)

DISCUSSION  
and/or  
ACTION

The Superintendent recommends that the Board of Education approve entering into contracts as submitted in References B through E of the agenda and authorize the Director of Purchasing to sign necessary documents.

Motion made by \_\_\_\_ seconded by \_\_\_\_ vote \_\_\_\_

8.1 Aveson Educational Cooperative, Inc., to provide trainings for administrators and teachers at Oak Park Elementary School in the amount of \$60,000.00 effective the 2010/11 school year

(Ref. B)



9.1 No. 2 to the agreement with HMC Architects, (Ref. F)  
to provide extended construction administrative services in order to comply with the Division of the State Architect requirements to close-out the project for the various improvements at Summit High School, in the amount of \$13,440.00, plus reimbursable expenses, for a total new contract amount of \$177,385.00, effective November 4, 2010 until completion of the project

9.2 No. 4 to the agreement with Lundgren (Ref. G)  
Management Corporation for Construction Management services for modernizations, to enable continued Construction Management services at Fontana Middle School, based on the revised estimated construction cost at Fontana Middle School of \$27,000,000.00, for Option C [consisting of modernization of the Auditorium/Gym/Administration, construction of a temporary modular school on the track infield, replacement of utility infrastructure, and replacement of the rest of the existing school with a new two-story building, (excluding the recent two-story modular addition), with the work to be done in phases, pending funding availability]as approved by the Board of Education on June 2, 2010, with no change in the fee or General Conditions percentage compensation schedules, and with the understanding that the construction cost will further be adjusted on a periodic basis as the actual cost of construction is determined for the various phases, with Amendment No. 4 being effective June 28, 2010, until completion of the project



11.1 No. 10/11-1341, Fontana Middle School Modernization to Delmac Construction & Development (Category #1 – General Construction) at \$1,088,000.00; Cardinal Environmental Consultants, Inc. (Category #2 – Abatement) at \$47,225.00; F. Rodgers Corporation (Category #3 – Roofing) at \$213,088.00; ProSpectra Contract Flooring (Category #4 – Flooring) at \$183,550.00; Mariscal Painting, Inc. (Category #5 – Painting) at \$66,750.00; Continental Marble & Tile Company (Category #6 – Ceramic Tile) at \$73,581.00; California Facility Specialties (Category #7 – Gymnasium Equipment) at \$131,723.00; RDM Electric Company (Category #8 – Electrical) at \$820,000.00; Kincaid Industries (Category #10 – Plumbing) at \$198,000.00; Western Air Conditioning Company, Inc. (Category #11 – HVAC) at \$405,310.00; Sierra School Equipment Company (Category #12 – Auditorium Seating) at \$122,845.00); for a total cost of \$3,350,072.00 (Ref. I)

11.2 No. 10/11-1342, Purchase of SMART Response XE Interactive Response Systems for Existing SMART Boards at Jurupa Hills High School, to California Western Visuals, the lowest responsible, responding bidder for a total cost of \$148,155.56 (Ref. J)

12. Approve Reduction in Retention (Ref. K)

The Superintendent recommends that the Board of Education approve reduction in retention releasing 50% of current retention being held and reduce future retention from 10% to 5% on the contract with FEC Electric, Inc. (Category19-Electrical) contractor on the Jurupa Hills High School Stadium project.

DISCUSSION  
and/or  
ACTION

Motion made by \_\_\_\_ seconded by \_\_\_\_ vote \_\_\_\_



C. HUMAN RESOURCES

13. Approve Personnel Recommendations (Ref. L)

The Superintendent recommends that the Board of Education approve certificated and classified

A. INSTRUCTIONAL SERVICES

15. Ratify Resolution No. 10-60, authorizing entering into Contract No. CSPP-0437 California State Preschool Program, Project No. 36-6771-00-0 in the amount of \$6,037,050.00, effective the 2010/2011 school year (Ref. N)

16. Reimbursements (Ref. O)

16.1 Ratify reimbursement to Rocio Tabares and Leonel Vazquez, parents of an exceptional needs student for transporting their child from their residence to Sierra Lakes Elementary School and audio-verbal therapy at Let's Talk About It in San Gabriel a due to program accommodations, in an estimated amount of \$6,569.07 effective August 9, 2010 through May 27, 2011

16.2 Reimbursement to Maria Gonzalez, parent of an exceptional needs student, for transporting her child from their residence to Lindamood-Bell in Pasadena due to program accommodations in an estimated amount of \$4,408.00 effective November 4, 2010 through May 27, 2011

B. BUSINESS SERVICES

17. Employee Personal Property Reimbursement Claim in the amount of \$250.00 to Ann Marie Katze per Board Policies 4156.3 (a) (b) (c) (d), 4256.3 and 4356.3 (Ref. P)

18. Notice of Completion for the Five School Site Restoration project, Bid Package No. 03 – Landscaping, under Bid No. 09/10-1321, completed by Cornerstone Concrete and Construction, Inc. on October 7, 2010, for a total of cost of \$54,972.00 (Ref. Q)

19. Budget transfers

GENERAL FUND (01)

Batch# 0235 Post Carryover -Title I-ARRA/Contra-  
Indirect Costs

0254 Post Carryover- EETT, SLC, California  
Partnership Academies, Routine  
Repair & Maintenance/Allocation -  
PAT Program, School Readiness/  
Decrease Allocation- Education for  
Homeless Children & Youth/Contra  
Indirect Costs

Sch6yolnfan(i)-7.5 ToddITT7Resource-7.8689 -1.2404 TD-.0006

20.	<u>Child Nutrition Fund (13)</u>								(Ref. S)
	1240	1241	1242	1243	1244	1245	1246	1278	continued
	1279	1280	1281	1282	1283	1284	1285	1306	
	<u>Building Fund (21)</u>								
	1226	1227	1230	1232	1237	1238	1255	1260	
	1262	1263							
	<u>Capital Facilities Fund (25)</u>								
	1231	1300							
	<u>Cash for Component Units Fund (48)</u>								
	1228	1229	1261						
	<u>Worker's Compensation Fund (67)</u>								
	1252	1253							

C. HUMAN RESOURCES

D. OTHER

21. Donations

The Wells Fargo Community Support Campaign donated \$336.00 to Date Elementary School



FONTANA UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION MEETING MINUTES

The Fontana Unified School District Board of Education held a meeting on October 20, 2010, in the John D. Piazza Education Center, 9680 Citrus Avenue, Fontana, California. Board members present were: Mr. Gus Hawthorn, President; Mrs. Julie A. Ramos, Clerk; Ms. Laura Abernathy Mancha, Alternate Clerk; and Ms. BarBara L. Chavez, Member. Mrs. Kathy Binks, Member, was absent. Board President Hawthorn called the meeting to order at 5:00 p.m.

Meeting Date  
10/20/10

The Board adopted the meeting agenda as submitted.

Agenda  
Adopted

Motion made by Mrs. Ramos, seconded by Ms. Mancha, and carried on a 4-0 vote; Mrs. Binks absent.

Board President Hawthorn called for public comments pertaining to closed session agenda items; there were none.

Closed  
Session

As provided by law, the Board convened to closed session at 5:01 p.m. for consideration of the following; Mrs. Binks arrived at 5:02 p.m.

LITIGATION MATTERS

With respect to every item of business to be discussed in Closed Session pursuant to Government Code §54956.9:

Conference with Legal Counsel

Existing Litigation: Case No. R09-79

No reportable action was taken

Conference with Legal Counsel – Existing Litigation

Elizabeth Navarro v Fontana Unified School District

No reportable action was taken

Conference with Legal Counsel  
Anticipated Litigation : one potential case  
No reportable action was taken

Closed  
Session,  
continued

## LABOR RELATIONS

With respect to every item of business to be discussed in Closed Session pursuant to Government Code §54957.6:

Conference with Labor Negotiator

Agency Designated Representative: William Wu

Employee Organization(s): Fontana Teachers Association  
Police Officers Association  
United Steelworkers Local 8599

No reportable action was taken

Conference with Labor Negotiator

Agency Designated Representative: John W. Dietrich

Unrepresented Employee: Superintendent

No reportable action was taken

## PERSONNEL MATTERS

With respect to every item of business to be discussed in Closed Session pursuant to Government Code §54957:

Public Employee Discipline/Dismissal/Release

No reportable action was taken

STUDENT MATTERS

With respect to every item of business to be discussed in Closed Session pursuant to Education Code 48900, et seq.:

Consideration of Student Discipline

No reportable action was taken

Closed Session, continued

Board President Hawthorn reconvened the meeting to open session at 6:04 p.m. and announced that no reportable action had been taken in closed session.

Open Session / Report from Closed Session

The Pledge of Allegiance was led by Board President Hawthorn, who requested the audience remain standing for a moment of silence in recognition of the following persons who recently passed away: Ed Capparelli, former employee; Elizabeth Forth, former employee; Dorothy Harris, former employee; Ruth Perry, former employee; Ruth Sexton, former employee; Virgie Woods, former employee; the brother of Eddie Aguirre, Custodian at Kathy Binks Elementary School; the brother of Tamra Duron, Secretary in Maintenance and Operations; the sister of Leticia Gutierrez, Custodian at Citrus Elementary School; the mother-in-law of Kathie Obeso, Senior Custodian; the grandfather of Ralph Padilla, Custodian at Oleander Elementary School; the grandmother of Susan Salcido, Kitchen Operator at Beech Avenue Elementary School.

Pledge of Allegiance

The Board approved the October 6, 2010 meeting minutes.

Motion made by Mrs. Ramos, seconded by Mrs. Binks, and carried on a 5-0 vote.

Previous Meeting Minutes

Career Technical Education - "Other Ways to Win"

Early Reading First Project

Recognitions / Presentations



American Recovery and Reinvestment Act (ARRA) Funds

Recognitions /  
Presentations,  
continued

NOTICE: In accordance with Roberts Rules of Order, Fontana Unified School District Board of Education meeting minutes are a record of the actions taken, not what was said. The names of persons who spoke during the public comments session and their topics are listed below. Recordings of meetings may be purchased for a minimal cost by

Pat Mazzulli, President, Fontana Teachers Association, provided information on the process used by the Association to choose who to endorse, how the economic crisis had affected public education, the accomplishments of schools, and the respect shown by Board members toward public speakers at their meetings.

Bargaining Unit  
Representatives  
Comments

Jason Wessely, President, Police Officers Association, had no comments.

Richard Bruce, President, United Steelworkers Local 8599, expressed his appreciation of the openness of the Superintendent and Board to hear concerns and suggestions.

The Board ratified entering into a contract with Aveson Educational Cooperative, Inc. to provide teacher training in data analysis, cognitive planning, demonstration lessons, observations and follow-up for the teachers of Date Elementary School, estimated amount of \$87,000.00 for the 2010/11 school year.



The Board approved findings of the Administrative Hearing Panel to expel and suspend the expulsion of the following student(s) from the Fontana Unified School District pursuant to Education Code violations for the remainder of the Fall 2010-11 semester; student(s) to attend an alternative District setting.

Student  
Suspended  
Expulsion

<u>Student #</u>	<u>EC 48900</u>	<u>EC 48915</u>
6017079	(b)	(a2),(b2)

Motion made by Ms. Chavez, seconded by Ms. Mancha, and carried on a 5-0 vote.

The Board approved applying to the California Department of Education for Specific Waiver Request to waive class size penalties for Grades K-3 for the 2010/11 fiscal year.

Specific  
Waiver  
Request

Motion made by Mr. Hawthorn, seconded by Ms. Mancha, and carried on a 5-0 vote.

The Board approved an agreement with California Financial Services to assist the District with updating and preparing State enrollment projections, eligibility calculations, and alternative methods of enrollment projections, and analyzing CBEDS data to determine potential alternate means of establishing eligibility for State funding, assisting in preparation of funding submittals and other responses for new construction, modernization, Career Technical Education Facilities, ORG, and other State School Facilities Program and other potential facilities funding programs as applicable, effective July 1, 2010 through July 30, 2013.

Agreement

Motion made by Mr. Hawthorn, seconded by Ms. Chavez, and carried on a 5-0 vote.

The Board approved the purchase and installation of a key card system for Citrus Continuation High School Project in the amount of \$356,774.21 from Save on Video, utilizing CMAS contract number, 3-09-58-0238A and authorized the Director of Purchasing to sign necessary documents.

Purchase

Motion made by Ms. Mancha, seconded by Mrs. Ramos, and carried on a 5-0 vote.

The Board approved the establishment of new resource code number 9771 for the modernization of Live Oak Elementary School and resource code number 9772 for the modernization of Oleander Elementary School in Fund 35 (School Facilities Fund), and authorized the Associate Superintendent of Business Services to sign necessary documents.

Resource  
Code

Motion made by Mrs. Binks, seconded by Ms. Chavez, and carried on a 5-0 vote.

The Board approved certificated and classified personnel recommendations as amended and noted, and a copy of the official actions taken is inserted below.

Personnel  
Items

Motion made by Mrs. Ramos, seconded by Ms. Mancha.

Leticia Garcia asked about the qualifications of the persons to be hired as teachers.

William Wu, Assistant Superintendent of Human Resources, explained that one of the six was a laid off teacher who was being called back; the others had completed their requirements but could not earn their credential until they had a job. He added that none of the remaining 131 teachers on layoff had the necessary credentials for the open positions.

The motion to approve this item was carried on a 5-0 vote.

CERTIFICATED EMPLOYMENT

<u>Name</u>	<u>Assignment</u>	<u>Funding</u>	<u>Effective Date</u>
Patricia Gonzalez	Teacher	General-	10/21/10
Holly L. Hicke	Teacher	Unrestricted	10/12/10
Christine McWilliams	Teacher		10/19/10
Leticia Miranda	Teacher, Temporary Contract		10/07/10-TBD
Heather Samson	Teacher		Pending Employment Process
Nicole Yumori	Teacher		Pending Employment Process
Adult Education			
Monica M. Christianson	Substitute Teacher-Adult Ed.	(Adult Ed.)	08/09/10-08/31/10
District			
Maryin Altamirano	Substitute Teacher	General- Unrestricted	09/29/10-05/31/11
Marcela O. Clark	Substitute Teacher	General- Unrestricted	09/23/10-05/31/11
Lisa G. Davis	Substitute Teacher	General- Unrestricted	09/30/10-05/31/11
Edson J. Ebling	Substitute Teacher	General- Unrestricted	09/27/10 only
Genevieve I. Macias	Substitute Teacher	General- Unrestricted	09/24/10-06/30/11
Instructional Services/Career Technical Education			
Pamela A. Tuttle	Substitute Teacher-ROP	General-	09/01/10-06/30/11
Gary R. Williams		Restricted (ROP)	

CERTIFICATED ADDITIONAL ASSIGNMENTS

<u>Name</u>	<u>Assignment</u>	<u>Funding</u>	<u>Effective Date</u>
Instructional Services/Early Education			
Lynn Evans	Attend Staff Development Meetings, Parent Conferences And Additional Hours as needed NTE 13.5 hours	General- Restricted (Daycare/Early Reading First/Infant-Toddler/ Family Literacy/State Preschool/State Preschool SBCO)	08/18/10-06/30/11
See list below	Attend Monthly Pre-K/K Task Force Meetings NTE 16 hours each	General- Restricted (School Readiness)	08/26/10-06/30/11
Graciela Arellano	Mavis Baksh	Shawna Corona	
Cheryl Diego	Gladys Dresner	Ana Hernandez	
Margarita Herrera	Raquel Lozano		

CERTIFICATED ADDITIONAL ASSIGNMENTS (continued)

<u>Name</u>	<u>Assignment</u>	<u>Funding</u>	<u>Effective Date</u>
Instructional Services/Early Education (continued) See list below	Preschool Kindergarten Rep. NTE 20 hours each	General- Restricted (School Readiness)	09/01/10-06/30/11
Elizabeth Arat	Deborah Arnold	Frank Ayala	
Gwendolyn Bailey	Mavis Baksh	Nancy Banales	
Javier Betancourt	Laurie Boone	Rebecca Braband	
Alexis Bradshaw	Margaret Brynda	Karen Busch	
Cynthia Butterweck	Jeanette Campbell	Sheila D. Chavez-Lapp	
Donna Clement	Shawna Corona	Sabrina D'Anna	
Cheryl Diego	Maria Duenez	Michelle Endean	
Donna Falcon	Sharon Frasher	Lisa Gallardo-Lopez	
Regina Garcia-Reeks	Deborah Gelsomino	Krista Gregg	
Jeanette Griffith	Joann Hansen	Denise M. Harwood	
Cynthia Holman	Carolina Holt	Kim Huwald	
Janice Illes	Elizabeth Ingram	LaTanya Jackson	
Bette Johnson	Jennifer Johnson	Lorene Keating	
Kathryn Knecht	Michelle LeBlanc	Julie Lloyd	
Kathlene Long	Kerri Long-Campbell	Susan Lopez	
Heather Luna	Susan Mayer	Maria B. McDonald	





CLASSIFIED EMPLOYMENT

<u>Name/ Assignment</u>	<u>Range/Step Hours/Work Year</u>	<u>Funding</u>	<u>Effective Date</u>
Jurupa Hills High Cory Cornelius Boys Basketball-JV Coach	\$2,083.00 stipend	General- Unrestricted	10/21/10-06/30/11
Antonio Fresquez Football-Freshman Coach	\$2,083.00 stipend	General- Unrestricted	10/21/10-06/30/11
Antonio Fresquez Boys Soccer-Assistant Coach	\$2,083.00 stipend	General- Unrestricted	10/21/10-06/30/11
Henry J. Kaiser High Saquoya Peebles Girls Basketball-JV Coach	\$2,083.00 stipend	General- Unrestricted	10/21/10-06/30/11
Fontana A. B. Miller High Maurice Dotson Junies Joseph Football-Freshman Coach	\$2,083.00 stipend each	General- Unrestricted	10/21/10-06/30/11
Tony Lim Girls Basketball-Asst. Coach	\$2,603.00 stipend	General- Unrestricted	10/21/10-06/30/11
See list below AVID Tutor	NTE 8 hours/day each NTE 420 hours total each	General- Restricted (SLC)	10/21/10-06/30/11
Rocio Alvarez Jose Garcia	Karina Chavez Heather Hernandez	Arlett Cornejo Roger Portillo	
Summit High Stephanie Parra Assistant Pep Squad Advisor	\$1,041.50 split stipend	General- Unrestricted	10/21/10-06/30/11
Manuel A. Ruiz Assistant Band Director	\$659.00 stipend ea. season (Fall & Winter Quarter)	General- Unrestricted	10/21/10-06/30/11
Manuel A. Ruiz Tall Flags Advisor	\$1,500.00 partial stipend	General- Unrestricted	10/21/10-06/30/11

CLASSIFIED EMPLOYMENT – WORK EXPERIENCE STUDENTS

<u>Name/ Assignment</u>	<u>Range/Step Hours/Work Year</u>	<u>Funding</u>	<u>Effective Date</u>
(Fontana High) Vincent Thomas Furman, Jr. WorkAbility Student	NTE 30 hours/week NTE 50 hours total	General- Restricted (SPED)	10/21/10-06/30/11

CLASSIFIED EMPLOYMENT – WORK EXPERIENCE STUDENTS (continued)

<u>Name/ Assignment</u>	<u>Range/Step Hours/Work Year</u>	<u>Funding</u>	<u>Effective Date</u>
(Fontana High - continued) See list below WorkAbility Student-	NTE 30 hours/week each NTE 80 hours total each	General- Restricted (SPED)	10/21/10-06/30/11
Nazario Noe Araiza Kimberly Amber Bernal Michael Carlos Gonzalez Jacquelyne Navarro Pedro Pena Yaritza Vega	Jose Antonio Aranda Haro Gilberto Cruz Juan Manuel Lara-Torres Roberto Javier Ortiz Arizmendiz Brenda Rodriguez Joseph Martin Vigil	Christopher Beltran Lopez Jessie Frias Ricardo Lopez Subrena Marie Pacheco Santiago Cota Tafolla IV	
(Jurupa Hills High) Daniel Ivan Aguirre Edward Alvarez Mark Jeffery Worthen, Jr. WorkAbility Student-SH	NTE 5 hours/week each NTE 50 hours total each	General- Restricted (SPED)	10/21/10-06/30/11
(Henry J. Kaiser High) Angel Galdamez WorkAbility Student-SH	NTE 5 hours/week NTE 50 hours total	General- Restricted (SPED)	10/21/10-06/30/11
See list below WorkAbility Student	NTE 30 hours/week each NTE 80 hours total each	General- Restricted (SPED)	10/21/10-06/30/11
GLopK			

CLASSIFIED EMPLOYMENT – WORK EXPERIENCE STUDENTS (continued)

<u>Name/ Assignment</u>	<u>Range/Step Hours/Work Year</u>	<u>Funding</u>	<u>Effective Date</u>
(Fontana A. B. Miller High - continued) See list below WorkAbility Student	NTE 30 hours/week each NTE 80 hours total each	General- Restricted (SPED)	10/21/10-06/30/11
Arturo Alcaraz Nicole Augustine Randa Melin Conrad Angel Eduardo Garcia Tyrone Tyshon Hooper Raquel Annais Lua Leilani Christine Rosario Eric Solorio Gonzalo DeJesus Vazquez Johnny Daniel Velasquez	Felix Altamirano Andrew Burk Brandi Edwards Cheyenne Gonzales Adrian Lopez Jessica Eileen Macik Tyler Sabala Duane Tkatch Marissa Williams	Reynaldo Anguiano Ernesto Cardenas Brian Espindola Christina Mariah Hernandez Melissa Lopez Keith Michael Nelson Cynthia Snyder Ryan Jacob Trujillo Nancy Zuniga	
(Summit High) Jeanette Figueroa Benjamin Vasquez, Jr. WorkAbility Student-SH	NTE 5 hours/week each NTE 60 hours total each	General- Restricted (SPED)	10/21/10-06/30/11
See list below WorkAbility Student	NTE 30 hours/week each NTE 80 hours total each	General- Restricted (SPED)	10/21/10-06/30/11
Rebecca Ida Anaya Martin Paul Churchill Sarah Ann Marie Maiorana Anthony Manuel Perez Clarissa Lynn Rosas Edward Nabil Wassef	Robert Arambula Ashley Nicole Jimenez Christina Lynette Mejia Yaritza Joselyne Renteria Eric Talamantes	Tania Castaneda Alicia Renee Jones Erik Munoz-Diaz Rubi Rodriguez Alexander Michael Torres	

CLASSIFIED REDUCTION IN FORCE REEMPLOYMENT/RECALL

<u>Name/ Assignment</u>	<u>Range/Step Hours/Work Year</u>	<u>Funding</u>	<u>Effective Date</u>
Johnny Murcia Bilingual Aide Southridge Middle (For duration of funding)	11-2 6 hours/203 days	General- Restricted (SBCP)	10/21/10

CLASSIFIED ADDITIONAL ASSIGNMENTS

<u>Name</u>	<u>Assignment</u>	<u>Funding</u>	<u>Effective Date</u>
Business Services/Food Services Rosa Cachu	Sub Snack Bar Attendant	General- Restricted (Child Nutrition)	10/21/10-06/30/11



CLASSIFIED POSITION CREATED

<u>Name/ Assignment</u>	<u>Range/Step Hours/Work Year</u>	<u>Funding</u>	<u>Effective Date</u>
Preschool Aide Virginia Primrose Elementary (For duration of funding)	10-1 3 hours/203 days	General- Restricted (State Preschool)	10/21/10

CLASSIFIED VOLUNTEERS

<u>Name</u>	<u>Assignment/Location</u>	<u>Effective Date</u>
Volunteer List 2010-11 (copy attached to official minutes)	Various	10/21/10-06/30/11

VOLUNTARY CLASSIFIED DEMOTION

<u>Name/ Assignment</u>	<u>Range/Step Hours/Work Year</u>	<u>Funding</u>	<u>Effective Date</u>
Tessa C. Westerhoff From: Community Aide Canyon Crest Elementary To: Clerk Typist Henry J. Kaiser High	11-3 4 hours/203 days 10-3 6 hours/203 days	General- Unrestricted	10/21/10

Ocrk726-12726.20(C)-50(M4(a)160 572-.00162 .)9.tenanc9(ent 9(M4(a)160e.)9.chan21.36)Tj T\*6 ( )Tj 40



Resolution No. 10-59, Authorizing Participating in the San Bernardino County Superintendent of Schools School Bonds Construction Fast Track Program; approved signers Alejandro Alvarez, Associate Superintendent of Business Services and Janie Burgo, Director of Purchasing (copy attached to official minutes) Resolution

- a. Rejected Employee Personal Property Reimbursement Claim in the amount of \$50.00 to Deanna Coleman per Board Policy 4156.3 (a) (b) (c) (d), 4256.3, 4356.3 Claims
- b. Rejected the claim submitted by Jose Rodriguez in the amount of \$483.45 as recommended by the Fontana Unified School District Risk Management Department
- c. Approved the claim submitted by Frank Antonacci in the amount of \$3,802.62 as recommended by the Fontana Unified School District Risk Management Department

BUILDING FUND (21)

Batch# 0186 Post Carryover

Budget  
Transfers,  
continued

CAPITAL FACILITIES FUND (25)

Batch# 0186 Post Carryover

SCHOOL FACILITY FUND (35)

Batch# 0186 Post Carryover

SPECIAL RESERVE FUND (40)

Batch# 0186 Post Carryover

CASH FOR COMPONENT UNITS FUND (48)

Batch# 0186 Post Carryover

Ratified for fiscal year 2009/10:

Payment  
Registers

General Fund (01)

0962	0973	0974	0975	0976	0977	0978	0979	0980	0983	0984
0985	0986	0987	0988	0989	0990	0991	0992	0993	0994	0995
0996	0997	0998	0999	1000	1001	1002	1003	1004	1005	1006
1009	1011	1012	1013	1053	1054	1055	1056	1062	1063	1066
1067	1068	1069	1070	1071	1072	1073	1074	1075	1077	1078
1079	1080	1081	1082	1083	1084	1088	1089	1090	1092	1093
1095	1096	1097	1098	1099	1100	1101	1102	1111	1112	1113
1114	1115	1116	1117	1118	1119	1120	1121	1122	1123	1124
1126	1127	1128	1129	1130	1131	1132	1133	1134	1135	1136
1137	1138	1139	1140	1141	1142	1143	1144	1145	1146	1147
1148	1149	1151	1152	1153	1156	1157	1158	1159	1160	1161
1162	1163	1164	1165	1167	1175	1176	1177	1179	1180	1181
1182	1183	1184	1185	1186	1187	1188	1189	1190	1192	1194
1195	1196	1197	1199	1200	1201	1202	1203	1204	1205	1206
1207	1208	1212	1213	1215	1216	1217	1218	1219	1222	

Adult Education Fund (11)

0969 0970 1064 1085 1154

Child Development Fund (12)

0972	0981	0982	1007	1008	1010	1050	1051	1052	1059	1065
1087	1110	1155	1169	1191	1198	1211	1220			



Child Nutrition Fund (13)

0963 0964 0965 0966 0967 0968 1061 1076 1091 1094 1170  
1171 1172 1173 1174 1178

Payment  
Registers,  
continued

Deferred Maintenance Fund (14)

1058 1193

Building Fund (21)

1017 1018 1019 1020 1021 1022 1023 1024 1025 1026 1027  
1028 1031 1032 1033 1034 1040 1041 1043 1044 1045 1046  
1047 1048 1049 1057 1060 1210 1214 1221 1223 1224 1225

Capital Facilities Fund (25)

0971 1029 1086 1168

School Facilities Fund (35)

1014 1015 1016 1042

Special Reserve Fund (40)

1030

Cash for Component Units Fund (48)

1035 1036 1037 1038 1039 1209

Worker's Compensation Fund (67)

1103 1104 1105 1106 1107 1108 1109

Reimbursement of \$894.43 from the Hemlock Elementary School Unrestricted Donation Account to the Hemlock Elementary School Parent Teacher Association to correct a donation from Fresh and Easy accepted on May 19, 2010

Reimburse-  
ment

Accepted the following, with appropriate letters of appreciation to be sent.

Donations

John McGovern & Associates/CSGA donated shoes with an indicated value of \$3,500.00 to needy Fontana Unified School District families and students



Mrs. Ramos spoke of putting issues aside and uniting for the common cause of children.

Board Member Comments, continued

Ms. Mancha commented on district transparency, information sessions hosted by the Superintendent for Board candidates, and the importance of making the public to feel comfortable at Board meetings.

Mrs. Binks thanked presenters and speakers for their input at the meeting.

Mr. Hawthorn commented on his recent visits to schools and stressed the importance of the public knowing what and who they would be voting for before going to the polls.

Mrs. Olsen-Binks commented on the parent meeting from earlier in the day, thanked the Board for their faith in her as Superintendent, and reiterated her open door policy; that everyone should feel their opinion mattered.

Superintendent Comments

Board President Hawthorn adjourned the meeting at 8:33 p.m.

Adjournment

Motion made by Ms. Mancha, seconded by Mrs. Binks, and carried on a 5-0 vote.

BOARD OF EDUCATION MEETING  
FONTANA UNIFIED SCHOOL DISTRICT

\_\_\_\_\_  
Date

\_\_\_\_\_  
Gus Hawthorn, President

\_\_\_\_\_  
Cali L. Olsen-Binks, Superintendent

DDc -.isc5

FONTANA UNIFIED SCHOOL DISTRICT  
Fontana, California

Instructional Services

ITEM TITLE Approve Contract

BOARD OF EDUCATION MEETING 11/03/10  
Discussion/Action Session

---

BACKGROUND:

The Special Education Local Plan Area (SELPA) for Fontana Unified School District is requesting entering into a contract with Aveson Educational Cooperative, Inc. for the 2010-11 school year. Aveson will focus on school-wide improvement in literacy instruction with a focus on targeted interventions for struggling readers. Aveson will also provide technical assistance and customized professional development throughout this process for administrators and teachers at Oak Park Elementary School.

FISCAL IMPLICATION:

Estimated Amount: \$60,000.00-Restricted ARRA Funds

RECOMMENDATION:

The Superintendent recommends that the Board of Education approve entering into a contract with Aveson Educational Cooperative, Inc., to provide trainings for

FONTANA UNIFIED SCHOOL DISTRICT  
Fontana, California

Instructional Services

ITEM TITLE Approve Contract

BOARD OF EDUCATION MEETING 11/03/10  
Discussion/Action Session

---

**BACKGROUND:**

The Special Education Local Plan Area (SELPA) for Fontana Unified School District has requested entering into a contract with Aveson Educational Cooperative, Inc. which will focus on Dynamic Indicators of Basic Early Literacy Skills (DIBELS) – administration, analysis, use of data to inform instruction and progress monitor students at risk for reading failure and Coaching Cycle – support Resource Specialists and aides through a research-based coaching process. As a District in Program Improvement, this will meet the No Child Left Behind requirements of professional development for staff. The schools to receive this training are: Kathy Binks Elementary School, Cypress Elementary School, Grant Elementary School, Hemlock Elementary School, Oak Park Elementary School, Palmetto Elementary School, Porter Elementary School, Primrose Elementary School, Randall-Pepper Elementary School, and Sierra Lakes Elementary School. Each school receives ten (10) days of support for one teacher at a cost of \$1,500.00 per day.

**FISCAL IMPLICATION:**

Not to exceed: \$150,000.00 (Restricted ARRA funds)

**RECOMMENDATION:**

The Superintendent recommends that the Board of Education approve entering into a contract with Aveson Education Cooperative, Inc. to provide customized professional development and technical assistance and coaching for Resource Specialists and aides for ten elementary schools, amount not to exceed \$150,000.00 effective the 2010/11 school year, and authorize the Director of Purchasing to sign necessary documents.

---

MMI/cs

FONTANA UNIFIED SCHOOL DISTRICT  
Fontana, California

Instructional Services

ITEM TITLE Approve Contract

BOARD OF EDUCATION MEETING 11/03/10  
Discussion/Action Session

---

**BACKGROUND:**

The Board previously approved a contract with Lovaas in the amount of \$58,800.00 for the school year to provide special education services for two district students. The instructional services were not aligned with the home services after Inland Regional Center moved to a different provider for one district student. In order to align services to meet the needs of one student in both home and school, services at Lovaas will be discontinued and provided by the Center for Autism and Related Disorders (C.A.R.D.). Funding that was to be used for Lovaas will now be used for C.A.R.D. at an increase of \$6,311.00 over the Lovaas contract amount.

The Center for Autism and Related Disorders (C.A.R.D.) provides school shadowing, supervisor, and clinic attendance for high needs students in Mild to Moderate and Moderate to Severe programs per their Individual Education Program (IEP).

**FISCAL IMPLICATION:**

Estimated Amount: \$33,922.30 American Recovery and Reinvestment  
Act of 2009 (ARRA) Funds

**RECOMMENDATION:**

The Superintendent recommends that the Board of Education approve entering into a contract with Center for Autism and Related Disorders (C.A.R.D.) to provide school shadowing, supervisor, and clinic attendance for high needs students at an estimated amount of \$33,922.30 effective November 4, 2010 through May 27, 2010, and authorize the Director of Purchasing to sign necessary documents.

---

MS/cs

FONTANA UNIFIED SCHOOL DISTRICT  
Fontana, California

Instructional Services

ITEM TITLE Approve Contract

BOARD OF EDUCATION MEETING 11/03/10  
Discussion/Action Session

---

**BACKGROUND:**

The Special Education Local Plan Area (SELPA) for Fontana Unified School District regularly enters into agreements with nonpublic, nonsectarian schools/agencies to provide services for exceptional needs students beyond those which the district can accommodate. A FUSD student will be attending Lindamood-Bell Learning Processes effective November 4, 2010 through May 27, 2011 to receive such services.

**FISCAL IMPLICATION:**

Estimated amount of contract: \$17, 800.00 Restricted American Recovery and Reinvestment Act of 2009 (ARRA) Funds

**RECOMMENDATION:**

The Superintendent recommends that the Board of Education approve entering into a master contract with Lindamood-Bell Learning Processes, a nonpublic, nonsectarian school/agency for placement of a student with exceptional needs at an estimated amount of \$17,800.00, effective November 4, 2010 through May 27, 2011, and authorize the Director of Purchasing to sign necessary documents.

---

MS/cs





FONTANA UNIFIED SCHOOL DISTRICT  
Fontana, California

Business Services

ITEM TITLE Approve Amendment

BOARD OF EDUCATION MEETING: 11/03/10  
Discussion/Action Session

---

BACKGROUND:

The Board of Education approved an agreement with Lundgren Management Corporation on July 6, 2005 to provide Construction Management services for six modernization projects at the following school sites: Cypress, Live Oak, Maple, Oleander, Virginia Primrose and Fontana Middle School. Construction Management services are provided at a fixed percentage fee of 5%, and General Conditions are not to exceed 8%, of the value of the construction contract. On June 2, 2010, the Board of Education approved the construction cost estimate of \$27,000,000.00 for the Fontana Middle School project, Option C. Option C consists of modernization of the Auditorium/Gym/Administration, construction of a temporary modular school on the track infield, replacement of utility infrastructure, and replacement of the rest of the existing school with a new two-story building, (excluding the recent two-story modular addition), with the work to be done in phases, pending funding availability. However, in order for Lundgren Management Corporation to continue to provide construction management services for the Fontana Middle School project, Amendment No. 4 is required, to incorporate this new construction cost estimate into their contract. There is no change to the fee or General Conditions percentage schedules, just the estimated construction cost upon which compensation will be calculated. The actual construction cost will not be known until after contracts are awarded to successful bidders for the various project phases. The construction cost will again be updated on a periodic basis as these costs are known.

FISCAL IMPLICATION:

Fund 21 (GOB), Fund 35 (State School Facilities) and Fund 48 (CFD COPs)

RECOMMENDATION:

The Superintendent recommends that the

change in the fee or General Conditions percentage compensation schedules, and with the understanding that the construction cost will further be adjusted on a periodic basis as the actual cost of construction is determined for the various phases, with Amendment No. 4 being effective June 28, 2010, until completion of the project, and authorize the Associate Superintendent of Business Services to sign the necessary documents.

---

MAPure:im

FONTANA UNIFIED SCHOOL DISTRICT  
Fontana, California

Business Services

ITEM TITLE Approve Agreement

BOARD OF EDUCATION MEETING: 11/03/10  
Discussion/Action Session

---

BACKGROUND:

A proposal was submitted on September 29, 2010 from A & E Inspection Services, to provide Division of the State Architect (DSA) inspection services for Fontana Middle School Modernization Project. All construction projects must have a DSA approved inspector for each project.

FISCAL IMPLICATION:

FONTANA UNIFIED SCHOOL DISTRICT  
Fontana, California

Business Services

ITEM TITLE Award Bid

BOARD OF EDUCATION MEETING:11/03/10  
Discussion/Action Session

---

BACKGROUND:

Fontana Unified School District  
Fontana Middle School Modernization

BID SUMMARY  
October 5, 2010

Contractor

Bid Total

01- General Construction

Delmac Construction and Development

\$1,088,000.00

Oakview Constructors Inc

\$1,098,000.00

05- Painting

Mariscal Painting Inc	\$66,750.00
CT Georgiou Painting Co	\$70,000.00
Everlast Builders Inc	\$70,000.00
Tim Keife Ptg	\$73,000.00
MC Painting	\$75,000.00
Triumph Painting	\$76,800.00
Borbon Inc	\$89,000.00

10- Plumbing

Kincaid Industries	\$198,000.00
Benel Mechanical Inc	\$216,455.00
Empyrean Plumbing Inc	\$219,485.00
JJ Plumbing Co Inc	\$253,000.00
ABBCO Services	\$258,364.00
Verne's Plumbing Inc	\$276,700.00
Fischer Inc	\$336,860.00
Pro-Craft Plumbing Company Inc	\$338,161.00
Continental Plumbing Inc	\$347,985.00
JPI Development Group Inc	\$376,000.00
Interpipe Contracting Inc	\$389,780.00
HPS Mechanical Inc	\$390,904.00

11- HVAC

Western Air Conditioning Co Inc	\$405,310.00
Westland Heating and AC Inc	\$415,000.00
ACH Mechanical Contractors Inc	\$453,000.00
West-Tech Mechanical Inc	\$469,950.00
Bon Air Inc	\$480,000.00
Air-Ex Air Conditioning Inc	\$490,000.00
Arrowhead Mechanical Inc	\$495,800.00
Refrigerated Air Mechanical Systems Inc	\$527,878.00
Allison Mechanical Inc	\$529,000.00
RAN Enterprises Inc	\$535,000.00
Los Angeles Air Conditioning Inc	\$560,600.00

12- Auditorium Seating

Herk Edwards Inc	***\$114,200.00
Sierra School Equipment Company	\$122,845.00
Inland Empire Architectural	\$172,000.00

\*rejected bid; contractor did not meet Owner Controlled Insurance Program requirements

\*\*contractor withdrew bid due to clerical error

\*\*\*rejected bid; contractor submitted substitution request with bid; bid required requests be submitted seven (7) days prior to bid opening



FONTANA UNIFIED SCHOOL DISTRICT  
Fontana, California

Business Services

ITEM TITLE Award Bid

BOARD OF EDUCATION MEETING: 11/03/10  
Discussion/Action Session

---

BACKGROUND:

An invitation for bids was sent out for the purchase of SMART Response XE Interactive Response Systems for existing SMART Boards at Jurupa Hills High School. Bids were distributed to seven (7) vendors with six (6) responding. After review by District personnel, it is recommended that Bid No. 10/11-1342, be awarded to California Western Visuals, the lowest responsible, responding bidder for a total cost of \$148,155.56. Bid summary is attached.

FISCAL IMPLICATION:

Total Cost: \$148,155.56

Funding: General Obligation Fund - Restricted

RECOMMENDATION:

The Superintendent recommends that the Board of Education award Bid No. 10/11-1342, Purchase of SMART Response XE Interactive Response Systems for Existing SMART Boards at Jurupa Hills High School, to California Western Visuals, the lowest responsible, responding bidder for a total cost of \$148,155.56, and authorize the Director of Purchasing to sign necessary documents.

---

JBurgo:ldh

Attachment

BID SUMMARY

Bids opened October 5, 2010 at 2:30 pm

Item #	Description	Qty	Unit
	CALIFORNIA WESTERN VISUALS Studio City		





EMPLOYMENT (continued)

<u>Name</u>	<u>Assignment</u>	<u>Funding</u>	<u>Effective Date</u>
District Gustavo Berdeja	Substitute Teacher	General- Unrestricted	10/07/10-05/31/11
Jennifer Peralta	Substitute Teacher (RIF)	General- Unrestricted	10/14/10-06/30/11
Thomas E. Strzykalski	Substitute Teacher-Retiree	General- Unrestricted	10/15/10-06/30/11

ADDITIONAL ASSIGNMENTS

<u>Name</u>	<u>Assignment</u>	<u>Funding</u>	<u>Effective Date</u>
Instructional Services/Early Education See list below	Attend Early Reading First planning meetings, presentation, staff meetings required by grant. NTE 30 hours each	General- Restricted (Early Reading First)	08/19/10-06/30/11
Graciela Arellano James Honadel Jennifer Soriano	Nancy Banales Danielle Nafius	Cheryl Diego Maria Navarrete	
Instructional Services/Staff Development Joy Goettel	BTSA Support Provider \$1,500.00 stipend	General- Restricted (Title II)	09/16/10-06/30/11
Fontana High Emelita Dulay	1/6 <sup>th</sup> Position Assignment NTE 1 hour/day at per diem hourly rate	General- Unrestricted	09/30/10-12/17/10
Jennifer Esquivel	Vocal Director \$1,977.00 stipend	General- Unrestricted	07/01/10-06/30/11
Leah Gomez	1/6 <sup>th</sup> Position Assignment NTE 1 hour/day at per diem hourly rate	General- Unrestricted	08/09/10-08/31/10
Tina Green	Yearbook Advisor \$1,878.00 stipend	General- Unrestricted	07/01/10-06/30/11
Michele Sanchez	Advanced Placement Coord. \$2,229.32 stipend	General- Unrestricted	07/01/10-06/30/11
Henry J. Kaiser High Diana Schweiger	Pep Squad Advisor (Winter) \$3,625.00 stipend	General- Unrestricted	11/04/10-06/30/11

ADDITIONAL ASSIGNMENTS (continued)

<u>Name</u>	<u>Assignment</u>	<u>Funding</u>	<u>Effective Date</u>
Summit High Steven Quinlan	Girls Basketball-JV Coach \$2,083.00 stipend	General- Unrestricted	11/04/10-06/30/11
Alder Middle Steve Hamilton	Department Chair \$1,648.00 stipend	General- Unrestricted	07/01/10-06/30/11
Dorothy Grant Elementary See list below	Leadership Team \$500.00 stipend each	General- Unrestricted	10/20/10-06/30/11
Rebecca Braband Melanie Ruiz	Rosa Kobulnick Ana Sargsyan	Adrienne Page Louise Soto	

JOB DESCRIPTION APPROVAL

<u>Name</u>	<u>Assignment/Location</u>	<u>Effective Date</u>
Teacher on Assignment- Core Curriculum (See Attachment #1)	Fontana A. B. Miller High	11/04/10
School Community Liaison- Activities (See Attachment #2)	Fontana A. B. Miller High	11/04/10
School Community Liaison- Intervention (See Attachment #3)	Fontana A. B. Miller High	11/04/10

LEAVE OF ABSENCE

<u>Name</u>	<u>Assignment/Location</u>	<u>Effective Date</u>
Julie Norris	Teacher, Oleander Elementary	10/27/10-05/31/11

LEAVE OF ABSENCE-EARLY RETURN

<u>Name</u>	<u>Assignment/Location</u>	<u>Effective Date</u>
Cynthia Childress (Original Leave 10/11/10-12/17/10-Board Action date of 10/06/10)	Teacher, Oleander Elementary	11/29/10

PLACEMENT ON 39-MONTH RE-EMPLOYMENT LIST

<u>Name</u>	<u>Assignment/Location</u>	<u>Effective Date</u>
Elizabeth McGowan	Teacher (Due to Exhaustion of all Benefits)	10/29/10

PREVIOUS BOARD AGENDA ITEM REVISION

<u>Name</u>	<u>Assignment/Location</u>	<u>Funding</u>	<u>Effective Date</u>
Additional Assignment Travis Johnson Fontana A. B. Miller High	Football-Freshman Coach From: \$2,603.00 stipend To: \$1,301.50 split stipend	General- Unrestricted	07/01/10-06/30/11

(Revision to stipend amount only – Board Action date of 09/15/10)

RATIFY ACCEPTANCE OF RESIGNATIONS

<u>Name</u>	<u>Assignment/Location</u>	<u>Effective Date</u>
Marvin W. Atkins, Jr.	Assistant Principal, Fontana High	11/05/10, end of day
Dawn Juhas	Teacher, Maple Elementary	10/29/10, end of day

---

WW/sv

FONTANA UNIFIED SCHOOL DISTRICT

JOB DESCRIPTION

TITLE: Teacher on Assignment – Core Curriculum  
CATEGORY: Instructional  
REPORTS TO (BY TITLE): Site Administrator  
SALARY RANGE: Placement on Certificated Salary Schedule + .13 factor  
WORK YEAR: 192 days; 8 hours/day

DESCRIPTION:

The Teacher on Assignment – Core Curriculum provides support to teachers and students eligible for services funded through categorical funds in the core curriculum (Mathematics, English, Science, Social Science). The Teacher on Assignment works collaboratively with classroom teachers and uses a variety of current research-based teaching strategies designed to meet the needs of low-achieving students. The Teacher on Assignment provides staff development, coaches teachers in the classroom (models lessons and provides feedback) and works with student intervention groups. This position may be multi-funded through federal and state funds and is under the direct supervision of the school site principal.

DUTIES AND RESPONSIBILITIES:

- x Provide research-based instruction in the core curriculum to students eligible for intervention services.
- x Plan collaboratively with classroom teachers to provide instruction that is aligned to the core curriculum.
- x Provide and attend staff development sessions related to the core curriculum instruction.
- x Maintain current knowledge of educational research, materials and strategies by attending meetings, trainings and conferences pertaining to the quality of instruction.
- x Serve as a resource in providing instruction in the core curriculum by utilizing appropriate instructional strategies with eligible students.
- x Advise and monitor progress of ELL, Title I, RSP and GATE students through the collection, maintenance and analysis of student assessment data.
- x Participate in grade level team meetings and staff development sessions.
- x Plan and implement intervention strategies/programs for eligible students.



- x Provide demonstration lessons, coaching and staff development to teachers and paraprofessionals to ensure successful implementation of local, state and federal mandates, as well as the district adopted curriculum.
  - x Provide modeling and promote the use of differentiated instruction to meet the needs of all students, including those with special learning and language needs. (Special Education, GATE, English Language Learners)
  - x Create schedules for equitable delivery of services.
  - x Maintain records pertaining to intervention and extended learning programs, including monthly calendar and school activity log.
  - x Implement and monitor intervention programs.
  - x Participate in the analysis of District and State assessment data for the purpose of guiding instruction and intervention programs.
  - x Evaluate and redesign Intervention and Extended Learning Programs.
  - x Provide supplemental resources/materials to teachers to help students meet basic grade level standards in the areas of the core curriculum.
  - x Assist in providing parents with information and curricular ideas needed to help their students
- atouun thy(u)8.4(e3-7.4(a)2.r(n)-1.8(6.5( ))TJ /TT9 1 Tf -1.6393 -1.224 TD 0 Tc 0 Tw <0078>Tj /TT
- x
  - x

Ability to:

- x Effectively present information through meetings, telephone and written communications
- x Analyze data for prescriptive and summative purposes and communicate program requirements and progress
- x Work and communicate effectively with staff, students and community
- x Collaborate effectively with colleagues

Must Possess:

- x Valid California Driver's License
- x Ability to work across grade levels
- x

FONTANA UNIFIED SCHOOL DISTRICT

JOB DESCRIPTION

TITLE: School Community Liaison - Activities  
CATEGORY: Instructional  
REPORTS TO (BY TITLE): Site Administrator  
SALARY RANGE: Placement on Certificated Salary Schedule + .13 factor  
WORK YEAR: 182 days; 8 hours/day

DESCRIPTION:

Under supervision of site administrator, serves in a School Community Liaison capacity between students, school, home and community; to serve in a public relations capacity in the planning, coordinating, supervising and monitoring of community and student activities; and to seek community and business support towards incentive and support programs. Responsible for promoting positive public relations with the school and business community.

EXAMPLES OF DUTIES:

- x Work directly with Site Administration, ASB Director and Athletic Director in coordinating student and parent events/workshops.
- x Assume responsibility for creation, organization and operation of community and student involvement events.
- x Coordinate the planning of events.
- x Assist with the supervision of activities.
- x Assist with data and reports related to the community outreach programs.
- x Recruit from the community a variety of resource personnel to assist in school and

MINIMUM QUALIFICATIONS:

Knowledge of:

- x Transformation model planning
- x Coordinating activities
- x Budgeting

Ability to:

- x Learn and apply, with good judgment, District and school policy related to school attendance, academic performance and behavior.
- x Understand and carry out oral and written directions.
- x Communicate effectively, both orally and in writing.
- x Investigate, analyze and document situations accurately, and suggest alternative courses of action to parents and staff.
- x Establish and maintain cooperative working relationships with students, parents, school, staff and community agencies.
- x Maintain accurate records.
- x Attend conferences outside of the Fontana area.

Credentials and Licenses:

- x Valid California Clear Multiple Subject, Single Subject or Education Specialist Teaching Credential; Career Technical Education or Designated Subjects Teaching Credential; Pupil Personnel Services Credential and/or Administrative Services Credential, or equivalent.
- x NCLB compliance, (Highly Qualified Teacher under NCLB legislation), if applicable.
- x Appropriate EL Authorization (CLAD/BCLAD or CCSD, or equivalent), if applicable.
- x Possession of a valid and appropriate California driver's license, and availability of an automobile.

Physical Demands and Working Conditions:

- x The physical demands described here are representative of those that must be met by an employee to successfully perform functions of this job. Reasonable accommodation may be made to enable individuals with a disability to perform the essential functions.
- x Must possess mental ability to teach the skills; and skills and knowledge required to interpret and implement policies, rules and regulations, and make determinations relative to the effective performance of the essential responsibilities of the position.

Desirable Qualifications:

- x Previous experience with youth or community groups.
- x Understand the community and neighborhoods surrounding all District school sites.
- x Show a sincere desire to work with children through successful experience in neighborhood, community, school and volunteer type activities.
- x Ability to speak, read and write Spanish.

Incorporated within one or more of the previously mentioned performance responsibilities, which are essential functions of this job description, are the following essential physical requirements:

- x Ability to work at a desk, conference table or in meetings of various configurations
- x Ability to see for purposes of reading laws and codes, rules and policies and other printed matter and observing students
- x Ability to speak so that others will be able to clearly understand normal conversation
- x Ability to circulate for extended periods of time
- x Ability to understand speech at normal levels

Bd App: 11/03/10



- x Work cooperatively with transportation, SELPA, child nutrition, probation, school police, comprehensive health services, CWA, and other community and district agencies/departments/organizations.
- x Use technology (computer, LCD projector, scanner, etc.) to facilitate/communicate with community and school personnel.
- x Serve as an administrative designee.
- x Independently evaluate and prepare the quality of programs and maintain records as requested by the administrator.
- x Assist with the administration of CELDT, CAHSEE, CST, CMA, and AP exams.
- x Perform other duties as assigned.

**MINIMUM QUALIFICATIONS:**

**Knowledge of:**

- x Local agencies, community and school programs and resources that are available to assist students and their families.

**Ability to:**

- x Learn and apply, with good judgment, District and school policy related to school attendance, academic performance and behavior.
- x Understand and carry out oral and written directions.
- x Communicate effectively, both orally and in writing.
- x Investigate, analyze and document situations accurately, and suggest alternative courses of action to parents and staff.
- x Establish and maintain cooperative working relationships with students, parents, school, staff and community agencies.
- x Maintain accurate records.
- x Attend conferences outside of the Fontana area.

**Credentials & Licenses:**

- x Valid California Clear Multiple Subject, Single Subject or Education Specialist Teaching Credential; Career Technical Education or Designated Subjects Teaching Credential; Pupil Personnel Services Credential and/or Administrative Services Credential, or equivalent.
- x NCLB compliance, (Highly Qualified Teacher under NCLB legislation), if applicable.
- x Appropriate EL Authorization (CLAD/BCLAD or CCSD, or equivalent), if applicable.
- x Possession of a valid and appropriate California BeJ/Tis(S)7.6vc, d

- x Must possess mental ability to teach the skills; and skills and knowledge required to interpret and implement policies, rules and regulations, and make determinations relative to the effective performance of the essential responsibilities of the position.

Desirable Qualifications:

- x Previous experience with youth or community groups.
- x Understand the community and neighborhoods surrounding all District school sites.
- x



FONTANA UNIFIED SCHOOL DISTRICT  
Fontana, California

Human Resources

EMPLOYMENT (continued)

EMPLOYMENT – WORK EXPERIENCE STUDENTS

<u>Name/ Assignment</u>	<u>Range/Step Hours/Work Year</u>	<u>Funding</u>	<u>Effective Date</u>
(Eric Birch Cont. High) Irene Mereny Castellanos WorkAbility Student	NTE 30 hours/week NTE 80 hours total	General- Restricted (SPED)	11/04/10-06/30/11
(Fontana High) Tiffany Inez Garcia WorkAbility Student	NTE 5 hours/week NTE 50 hours total	General- Restricted (SPED)	11/04/10-06/30/11
(Henry J. Kaiser High) Michael Bencomo WorkAbility Student	NTE 30 hours/week NTE 80 hours total	General- Restricted (SPED)	11/04/10-06/30/11
(Fontana A. B. Miller High) Samantha Maria Arellano Tanequa Porche Bailey Dominick Nunez WorkAbility Student	NTE 30 hours/week each NTE 80 hours total each	General- Restricted (SPED)	11/04/10-06/30/11
Wynter Dawn Carlon Skylar Cox WorkAbility Student	NTE 30 hours/week each NTE 50 hours total each	General- Restricted (SPED)	11/04/10-06/30/11
Jonathan Esquivias Jasmine Rebecca Rivera WorkAbility Student-SH	NTE 5 hours/week each NTE 50 hours total each	General- Restricted (SPED)	11/04/10-06/30/11
(Summit High) Monique Nicole Bernal Devan Andrew Carlos WorkAbility Student	NTE 30 hours/week each NTE 80 hours total each	General- Restricted (SPED)	11/04/10-06/30/11

ADDITIONAL ASSIGNMENTS

<u>Name</u>	<u>Assignment</u>	<u>Funding</u>	<u>Effective Date</u>
Business Services/Food Services Vickie Ireton	Sub Kitchen Assistant Sub Snack Bar Attendant Sub Kitchen Operator Sub Sec. Kitchen Operator Sub Coordinator, Child Nutrition	General- Restricted (Child Nutrition)	11/04/10-06/30/11
Ana M. Lopez	Sub Kitchen Operator	General- Restricted (Child Nutrition)	11/04/10-06/30/11





VOLUNTEER LIST - EFFECTIVE 11/04/10-06/30/11

Last Name	First Name	Location
Acosta	Claudia	Canyon Crest Elementary
Alicea	Luis	Kathy Binks Elementary
Alvarez	Salina	Citrus Preschool
Andrade	Jesus	North Tamarind Elementary
Bengtzen	Barbara	Dorothy Grant Preschool
Bengtzen	Michael	Dorothy Grant Preschool
Castelan	Christaline	West Randall Preschool
Castillo	Nichole	Chaparral Elementary
Chavez	Leyla M.	Oak Park Elementary
Cifuentes	Mildred	Kathy Binks Preschool
Cortez	Roxana	Live Oak Preschool
Cruz	Arleen	West Randall Preschool
Delgado	Denise	Randall Pepper Elementary
Duran	Elizabeth	Oak Park Elementary
Espinoza	Maria A.	Kaiser Preschool
Espinoza	Yorlyn	Poplar Preschool
Figueroa	Armando	Citrus Preschool
Gallardo	Vanessa	Citrus Preschool
Garcia	Ulises	Dorothy Grant Preschool
Garcia	Veronica	Oak Park Elementary
Gonzales	Amanda	Poplar Preschool
Gonzales	Armida	Mango Preschool
Gonzalez	Maria E.	South Tamarind Preschool
Gonzalez	Selena	Kaiser Preschool
Guzman	Joe	Hemlock Preschool
Haines	Kathleen	Mango Preschool
Henriquez	Xiomara	Poplar Elementary
Jauregui	Hilda L.	Shadow Hills Preschool
Joya	Zulma	Kathy Binks Preschool
Lee	Louisa	Mango Elementary
Lopez	Erendida	Oak Park Elementary
Lopez	Katy	North Tamarind Elementary
Lopez	Mayra	Maple Preschool
Lopez Trias	Eduardo N.	South Tamarind Preschool
Luna	Karen	Dorothy Grant Preschool
Macias	Victoria G.	Maple Preschool



FONTANA UNIFIED SCHOOL DISTRICT  
Fontana, California

Superintendent Office

ITEM TITLE Adopt Second Reading Board  
Bylaw

BOARD OF EDUCATION MEETING:11/03/10  
Discussion/Action Session

---

**BACKGROUND:**

The Political Reform Act requires every local government agency to review its conflict of interest code biennially. Every even-numbered year, each agency must submit to the County Board of Supervisors a notice indicating whether or not an amendment is necessary, and forward the amended code to the Board within 90 days of filing the notice. An agency's amended code is not effective until it has been approved by the Board of Supervisors.

The first reading of revised Board Bylaw 9270, Conflict of Interest, reflecting various changes to staff titles of designated positions for disclosure, was approved at the October 20, 2010 Board of Education meeting and is now being presented for second reading adoption. The attached bylaw reflects those changes. Deleted language is shown as strikethrough text; new language is underlined.

**FISCAL IMPLICATION**

None

**RECOMMENDATION:**

The Superintendent recommends that the Board of Education adopt the second reading of revised Board Bylaw 9270, Conflict of Interest.

---

CLOB/cs

attachment



Fontana USD  
Board Bylaw  
Conflict Of Interest

BB 9270  
Board Bylaws

### Incompatible Activities

Governing Board members shall not engage in any employment or activity which is inconsistent with, incompatible with, in conflict with or inimical to the Board member's duties as an officer of the district. (Government Code 1126)

### Conflict of Interest Code

The district's conflict of interest code shall comprise of the terms of 2 CCR 18730 and any amendments to it adopted by the Fair Political Practices Commission, together with a district attachment specifying designated positions and the specific types of disclosure statements required for each position.

When a change in the district's conflict of interest code is necessitated by changed circumstances such as the creation of new positions, amendments or revisions shall be submitted to the code reviewing body within 90 days. (Government Code 87306)

The Board shall review the appropriate district conflict of interest code in even-numbered years and send the code reviewing body either an amended code or, by October 1 of that year, a statement to the effect that no change is necessary. (Government Code 87306.5)

When reviewing and preparing conflict of interest codes, the district shall provide officers, employees, consultants and members of the community adequate notice and a fair opportunity to present their views. (Government Code 87311)

Designated employees of the district, including Board members, shall adhere to the financial disclosure requirements of the district's conflict of interest code adopted pursuant to the provisions of Government Code 87300.

Upon receiving the statements of employees designated in Category 1 of the district's Appendix, the Superintendent or designee shall make and retain copies in the district office.

Statements of economic interests submitted to the district by designated employees in accordance with the conflict of interest code shall be available for public inspection and reproduction. (Government Code 81008)

## Financial Interest

Board members and designated employees shall not be financially interested in any contract made by the Board or in any contract they make in their capacity as Board members or designated employees. (Government Code 1090)

A Board member shall not be considered to be financially interested in a contract if his/her interest includes, but is not limited to, any of the following: (Government Code 1091.5)

1. That of an officer who is being reimbursed for his/her actual and necessary expenses incurred in the performance of an official duty
2. That of a recipient of public services generally provided by the public body or board of which he/she is a member, on the same terms and conditions as if he or she were not a member of the board
3. That of a landlord or tenant of the contracting party if such contracting party is the federal government or any federal department or agency, this state or an adjoining state, any department or agency of this state or an adjoining state, any county or city of this state or an adjoining state, or any public corporation or special, judicial or other public district of this state or an adjoining state unless the subject matter of such contract is the property in which such officer or employee has such interest as landlord or tenant in which even his/her interest shall be deemed a remote interest within the meaning of, and subject to, the provisions of Government Code 1091
4. That of a spouse of an officer or employee of a public agency if his/her spouse's employment or officeholding has existed for at least one year prior to his/her election or appointment
5. That of a nonsalaried member of a nonprofit corporation, provided that such interest is disclosed to the Board at the time of the first consideration of the contract, and provided further that such interest is noted in its official records
6. That of a noncompensated officer of a nonprofit, tax-exempt corporation which, as one of its primary purposes, supports the functions of the board or to which the Board has legal obligation to give particular consideration, and provided further that such interest is noted in its official records
7. That of a person receiving salary, per diem, or reimbursement for expenses from a governmental entity, unless the contract directly involves the department of the government entity that employs the officer or employee, provided that the interest is disclosed to the Board at the time of consideration of the contract, and provided further that the interest is noted in its official record

8. That of an attorney of the contracting party or that of an owner, officer, employee or agent of a firm which renders, or has rendered, service to the contracting party in the capacity of stockbroker, insurance agent, insurance broker, real estate agent, or real estate broker, if these individuals have not received and will not receive remuneration, consideration, or a commission as a result of the contract and if these individuals have an ownership interest of less than 10 percent in the law practice or firm, stock brokerage firm, insurance firm or real estate firm

In addition, a Board member or employee shall not be deemed to be interested in a contract made pursuant to competitive bidding under a procedure established by law if his/her sole interest is that of an officer, director, or employee of a bank or savings and loan association with which a party to the contract has the relationship of borrower or depositor, debtor or creditor. (Government Code 1091.5)

A Board member shall not be deemed to be financially interested in a contract if he/she has only a remote interest in the contract and if the remote interest is disclosed during a Board meeting and noted in the official Board minutes. The affected Board member shall not vote or debate on the matter or attempt to influence any other Board member to enter into the contract. Remote interests are specified in Government Code 1091(b); they include, but are not limited to, the interest of a parent in the earnings of his/her minor child. (Government Code 1091)

If a Board member or designated employee determines that he/she has a financial interest in a decision, as described in Government Code 87103, this determination shall be disclosed and made part of the Board's official minutes. In the case of a designated employee, this announcement shall be made in writing and submitted to the Board. (2 CCR 18700)

A Board member shall abstain from voting on personnel matters that uniquely affect a relative of the Board member. A Board member may vote, however, on collective bargaining agreements and personnel matters that affect a class of employees to which the relative belongs. "Relative" means an adult who is related to the person by blood or affinity within the third degree, as determined by the common law, or an individual in an adoptive relationship with in the third degree. (Education Code 35107)

A relationship within the third degree includes the individual's parents, grandparents and great-grandparents, children, grandchildren and great-grandchildren, brothers, sisters, aunts and uncles, nieces and nephews, and the similar family of the individual's spouse unless the individual is widowed or divorced.

#### Gifts

Designated employees shall not accept from any single source in any calendar year any gifts in excess of the prevailing gift limitation specified in law if the employee would be required to report the receipt of income or gifts from that source on his/her statement of economic interests. (Government Code 89503)

The above limitations on gifts do not apply to wedding gifts and gifts exchanged between individuals on birthdays, holidays and other similar occasions, provided that the gifts exchanged are not substantially disproportionate in value. (Government Code 89503)

Gifts of travel and related lodging and subsistence shall be subject to the above limitations except as described in Government Code 89506.

A gift of travel does not include travel provided by the district for Board members and designated employees. (Government Code 89506)

#### Honoraria

Board members and any employees who manage public investments shall not accept any honorarium, which is defined as any payment made in consideration for any speech given, article published, or attendance at any public or private gathering. (Government Code 89501, 89502)

Designated employees shall not accept any honorarium which is defined as any payment made in consideration for any speech given, article published, or attendance at any public or private gathering, if th

Director, Categorical Programs  
Director, Certificated Human Resources  
Director, ~~Child Nutrition Food Services~~  
Director, Classified Human Resources  
Director, Fiscal Services  
Director, Maintenance and Operations  
Director, Purchasing  
Assistant Director, Construction  
Assistant Director, Fiscal Services  
Assistant Director, Maintenance  
Assistant Director, Operations

Designated persons in this category must report:

- a. Interests in real property located entirely or partly within district boundaries, or within two miles of district boundaries or of any land owned or used by the district. Such interests include any leasehold, beneficial or ownership interest or option to acquire such interest in real property.
- b. Investments or business positions in or income from sources which:
  - (1) Are engaged in the acquisition or disposal of real property within the district
  - (2) Are contractors or subcontractors which are or have been within the past two years engaged in work or services of the type used by the district or

Assistant Principal  
~~Dean of Students~~  
Program Coordinator  
Project Specialist  
Warehouse Supervisor

Legal Reference:

EDUCATION CODE

1006 Qualifications for holding office

35107 School district employees

35230-35240 Corrupt practices

Consent Calendar Session Items

Reference Pages



FONTANA UNIFIED SCHOOL DISTRICT  
Fontana, California

Instructional Services

ITEM TITLE Ratify Resolution

BOARD OF EDUCATION MEETING 11/03/10  
Consent Calendar

---

**BACKGROUND:**

Early Education is requesting the Board of Education adopt and sign the attached  
Res3(Re aar.3 TD.4981.229 TD.0001 Tc-.Tee (an 0626)1.1(1)4.hlie





FONTANA UNIFIED SCHOOL DISTRICT  
Fontana, California



FONTANA UNIFIED SCHOOL DISTRICT  
Fontana, California

Business Services

**ITEM TITLE:** Accept Notice of  
Completion

**BOARD OF EDUCATION MEETING:** 11/03/10  
Consent Calendar Session

---

**BACKGROUND:**

In January 2010, bids were awarded by category for the Five School Site Restoration project. (Cypress, Live Oak, Maple, Oleander, Virginia Primrose Elementary Schools) In order to close the previously approved work, a Notice of Completion must be accepted by the Board of Education.

**FISCAL IMPLICATION:**

None – allows release of remaining retention funds in the amount of \$5,497.20, 10% of \$54,972.00 total contract amount.

**RECOMMENDATION:**

The Superintendent recommends that the Board of Education accept a Notice of Completion for the Five School Site Restoration project, Bid Package No. 03 – Landscaping, under Bid No. 09/10-1321, completed by Cornerstone Concrete and Construction, Inc. on October 7, 2010, for a total of cost of \$54,972.00.

---

JBurgo:ldh

FONTANA UNIFIED SCHOOL DISTRICT  
Fontana, California

Business Services

**ITEM TITLE:** Ratify Budget Transfers

**BOARD OF EDUCATION MEETING:** 11/03/10  
Consent Calendar Session

---

**BACKGROUND:**

Throughout the fiscal year budget transfer

**GENERAL FUND 01  
FY 2010/2011**

**INCOME BUDGET ADJUSTMENTS**

Description	Object	Restricted	Unrestricted
Interagency Services Between LEAs - Federal	8285	394,154	
Other Federal Revenues	8290	3,761,317	
Other State Revenues	8590	27,269	
Interagency Services Between LEAs -State	8677	542,726	
TOTAL:		4,725,466	0

**FUND 01 GRAND TOTAL:**

**4,725,466**

**EXPENDITURE BUDGET ADJUSTMENTS**

Description	
-------------	--



**CHILD DEVELOPMENT FUND 12  
FY 2010/2011**

**INCOME BUDGET ADJUSTMENTS**

Description	Object	Restricted	Unrestricted
Other Federal Revenues	8290	1,532,274	
Other State Revenues	8590	12,500	
Interagency Services Between LEAs -State	8677	308,607	
TOTAL:		1,853,381	0

**FUND 12 GRAND TOTAL: 1,853,381**

**EXPENDITURE BUDGET ADJUSTMENTS**

Description	Object	Restricted	Unrestricted
Supplies	4300	1,769,428	270,960
Indirect Costs	7300	83,953	
Fund Balance	9790		(270,960)

TOTAL:

FONTANA UNIFIED SCHOOL DISTRICT  
Fontana, California

Business Services

ITEM TITLE: Ratify Payment Registers

BOARD OF EDUCATION MEETING: 11/03/10  
Consent Calendar Session,

---

**BACKGROUND:**

Payments are made to vendors for the purchase of goods and services received throughout the fiscal year. Board of Education approval is required for these payments.

**FISCAL IMPLICATION:**

\$6,751,225.22

**RECOMMENDATION:**

The Superintendent recommends that the Board of Education ratify payment registers for fiscal year 2010/11 as submitted.

General Fund (01)

1233 1234 1235 1236 1239 1247 1248 1249 1250 1251 1254 1256 1257  
1258 1259 1264 1265 1266 1267 1268 1269 1270 1271 1272 1273 1274  
1275 1276 1277 1286 1287 1288 1289 1290 1291 1292 1293 1294 1295  
1296 1297 1298 1299 1304 1305 1307 1308 1309

Child Development Fund (12)

1301 1302 1303

Child Nutrition Fund (13)

1240 1241 1242 1243 1244 1245 1246 1278 1279 1280 1281 1282 1283  
1284 1285 1306

Building Fund (21)

1226 1227 1230 1232 1237 1238 1255 1260 1262 1263

Capital Facilities Fund (25)

1231 1300

Cash for Component Units Fund (48)

1228 1229 1261

Worker's Compensation Fund (67)  
1252 1253

---

SKillian:al

FONTANA UNIFIED SCHOOL DISTRICT  
Fontana, California

Superintendent Office

**ITEM TITLE:** Accept Donations

**BOARD OF EDUCATION MEETING:** 11/03/10  
Consent Calendar Session

---

**BACKGROUND:**

The district routinely receives donations from company programs developed to provide support to schools or as an offshoot from profits derived from sales and services at the schools, as well as donations from individuals.

**FISCAL IMPLICATION:**

Donations provide support to the District and have a positive financial impact.

**RECOMMENDATION:**

The Superintendent recommends that the Board of Education accept donations as listed below and send appropriate letters of appreciation:

The Wells Fargo Community Support Campaign donated \$336.00 to Date Elementary School

George Hernandez donated classroom supplies