

FONTANA UNIFIED SCHOOL DISTRICT
JOB DESCRIPTION

TITLE: Center Monitor

CATEGORY: Hourly, On-Call, As Needed

REPORTS TO (BY TITLE): Site Administrator

SALARY SCHEDULE/RANGE: Minimum Wage

WORK YEAR: N/A

SUPERVISION: N/A

POSITION DESCRIPTION

DUTIES AND RESPONSIBILITIES (ESSENTIAL JOB FUNCTIONS)

Duties may include, but are not limited to the following:

1. Direct or oversee the activities of preschool children.
2. Follow program policies regarding check-in and check-out of children.
3. May work with children with special needs, i.e. physically or emotionally handicapped.
4. Demonstrate appropriate behavior management techniques to use with preschool-age children.
5. Be familiar with licensing rules and regulations.
6. Understand the needs of young children and possess a genuine liking for children.
7. Communicate with children and motivate them to participate in learning activities.
8. Direct or oversee the activities of children enrolled in the Early Education program.
9. Establish and maintain cooperative working relationships with staff, children, and parents.
10. Establish and maintain a safe and healthful environment.
11. Follow oral directions.

JOB REQUIREMENTS

Skills:

Knowledge of:

Ability to:

Physical Requirements:

Work Environment:

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MINIMUM QUALIFICATIONS

Experience:

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Education:

- Completion of the twelfth grade or equivalent.

DESIRED QUALIFICATIONS

Experience:

- Bilingual (Spanish speaking) preferred.

NECESSARY MATERIALS

License:

- Valid First Aid and CPR Certificates issued in conformance with the American Red Cross recommendations and guidelines for CPR, first aid, and emergency care.

Materials:

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Approved:

Revised: